



## Food Tour Guide

**Hours:** 4-12 hours per week (1-3 tours per week). Must have flexible schedule to include week nights and weekends.

**Job Type:** Contractor, Remote

**Reports to:** Samantha Wood

**Compensation:** \$30 per tour + gratuities

### About the Company

Colorado Springs Food Tours launched in May 2010 by a mother-daughter duo with the goal of connecting locals and visitors to the local food scene through culinary excursions. Walking tours generally consist of tastings of signature food and drink at four to six locations in historic neighborhoods and are led by knowledgeable tour guides. The company was founded on the principles of honesty and building authentic relationships. After a successful four and a half years, leading over 3,500 people and working with over 65 local restaurants and food retailers, the owners decided to put the business in “hibernation mode” while the daughter got married and finished her MBA. After working with local designers to create a new logo, website, and brand, owner Samantha Wood is ready to relaunch and is looking for the right people to join her team.

### Responsibilities and Duties

- Conducting food tours for groups of 6 - 14 people (pending ticket sales) up to three times weekly. Engaging tour participants in meaningful conversation related to food and local history. Delivering historical stories and tidbits related to the featured area. Keeping the tour moving and on schedule.
- Interacting with restaurant owners, chefs, managers, and servers and presenting the company brand well at all times.
- Preparing materials prior to the tour (itineraries, photos, guest list, etc.).
- Confirming number of tour guests and times with participating culinary destinations. Confirmations are traditionally accomplished via phone but texts are also appropriate with some partners.
- Arrive NO LATER than 15 minutes prior to the start of the tour. Complete post-tour online survey same day as the tour.

### Qualifications

- Knowledge and love of food.
- Extreme promptness and attention to detail.
- Confidence in public speaking and the ability to captivate an audience.

- Breadth and depth of historical knowledge of Colorado Springs and the surrounding area (or willingness and ability to learn quickly).
- Engaging, fluid, and entertaining conversationalist with a warm and friendly disposition.
- Customer-satisfaction-oriented attitude creative and resourceful in overcoming the unknown.
- Ability to positively and professionally interact with chefs, managers, servers, and restaurant owners.
- Must be able to provide own computer and Internet access (to view tour schedule and guest list), and smart phone (used to check-in guests).
- Must be physically able to stand and walk for up to three hours at a time.

All Tour Guides will be required to go through a training period that will look similar to the following:

- **Tour 1** - Attend as a guest on the tour you will likely be assigned (without alcohol) - no compensation offered, and gratuities may not be accepted.
- **One-On-One Training** - Meet with one of our expert staff for a three-hour period to walk the tour route, meet restaurant contacts, and rehearse history. Tour stipend applies.
- **Tour 2** - Co-lead a tour with an experienced tour guide. Tour stipend applies, and no gratuities may be accepted.  
*(50% of presentation and guidance)*
- **Tour 3** - Co-lead another tour with an experienced tour guide. Tour stipend applies, and no gratuities may be accepted.  
*(75% of presentation and guidance)*
- **Tour 4** - Perform a tour as the sole guide with a member of our expert staff participating either as a guest or shadow guide. Tour stipend applies, and gratuities may be accepted.  
*(100% of presentation and guidance)*

In additional, tour guides are expected to research and rehearse local history on their own time in order to prepare. We also encourage tour guides to dine at the participating restaurants in order to get to know their menus.

Contractor must submit monthly invoices to receive payment. Colorado Springs Food Tours LLC DBA Rocky Mountain Food Tours is an equal opportunity employer.